

Overview and Scrutiny Work Programme – 2006/07
As at September 2006

Item	Report Deadline/Priority	Progress/Comments	Programme of Future Meetings
<i>Housing Standing Panel</i>			
(1) Annual Ethnic Monitoring Review of Housing Applicants	Medium	Submitted to July meeting	31 October 2006, 30 January 30 April 2007.
(2) Updated draft Housing Strategy	High	Delayed – Due to other commitments it is hoped that the updated draft Housing Strategy can be reported to the next meeting of the Panel	
(3) Empty Property Strategy	High	Submitted to July meeting	
(4) Housing Service Strategy on the Private Rented Sector	Low	Submitted to July meeting	
(5) Housing Service Strategy on Empty Council Properties	Low	Delayed – A first draft has been produced, which will be reported to the Panel's next meeting, after it has been finalised	
(6) Annual Review of the Housing Allocations Scheme	High	October 2006	
(7) Six-monthly Progress Report on Local Supporting People Strategy Action Plan	Medium	October 2006	
(8) Private Sector Housing Assistance Policy	High	October 2006	
(9) Six-monthly Progress Report on Housing Strategy Action Plan	Medium	January 2007	
(10) Updated draft HRA Business Plan	High	April 2007	

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(11) Updated draft Local Supporting People Strategy	High	April 2007	
(12) Implementation of Choice Based Lettings	High	Final Report April 2007	
(13) Housing Harassment Strategy		Submitted to July 2006 meeting	
<i>Constitution and Member Services Standing Panel</i>			
(1) Council Meetings – Completion of Review of Future Role.	June 2006	Completed – Panel’s report endorsed by OSC on 6 July 2006 and by Council on 25 July 2006	10 October, 4 December 2006, 8 February, 2 April 2007
(2) Review of Area Planning Sub – Committees	August 2006	Underway – Outcome of Consultation with Local Councils and Members consultation to be reported to October 2006 meeting.	
(3) Complaints Against Councillors – Review of Support.	October 2006	Underway – Report to be submitted to October 2006 meeting	
(4) Review of Changes in the legal requirements concerning postal voting and resource implications/ procedures for electoral registration.	October 2006	Underway – Report to next meeting on 10 October 2006	
(5) Review of May 2006 Elections	July 2006	Completed	
(6) Completion of Review of Parliamentary Constituencies.	subject to OPDM timetable	Report to next meeting on 10 October 2006	
(7) Re-use of Public Sector Information Guidelines	August 2006	Completed on 11 September 2006	
(8) Review of Cabinet Arrangements	September 2006	Completed on 11 September 2006	

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(9) Review of Civic Ceremony	July 2006	Underway - Sub – Group considering review	
(10) Member Training – Review		Review of this years programme and formulation of 2007/08 programme. To be considered before the end of year.	
<i>Environmental and Planning Services Standing Panel</i>			
(1) Essex County Joint Waste Procurement Process	Ongoing	Underway – Panel considers decisions of the West Essex Waste Joint Management Committee as and when they become available	30 October, 19 December 2006, 26 February, 26 April 2007.
(2) New Local Development Scheme	Ongoing		
(3) Re use of buildings in the Green Belt/			
(4) Traffic Issues in the Roydon and Nazeing Areas.		Underway: Focus day arranged to identify issues	
(5) East of England Plan – EFDC Response to Examination in Public		Recommendations of the EIP responded to and commented on by Panel on 29 August 2006	
(6) Provision of Neighbourhood/Community Wardens	September 2006	Underway – Site visits to Braintree and Colchester to be held on 5 October 2006.	
(7) Ongoing Traveller Issues	Ongoing	Report on future Gypsy and Traveller provision to be submitted to future meeting	
(8) Planning Performance – monitoring of enforcement figures/outcomes	Ongoing	New item – added by OSC on 16 March 2006	
(9) Waste Management – Size of Wheeled Bins	Ongoing	Completed	

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<i>Finance and Performance Management Standing Panel</i>			
(1) Best Value Performance Data	Quarterly	Underway: Ongoing KPI scrutiny	14 November 2005, 15 January, 12 February 2007
(2) Performance (Services to be scrutinised in Rotation)		Underway	
(3) Quarterly Financial Monitoring	2006/07	Underway: Quarterly information for first quarter considered by the Panel on 15 August 2006. Second quarter - November 2006, third quarter - February 2007.	
(4) Annual Audit Plan	February 2007	Referred by OSC on 2 March 2006	
(5) Review of Local Land charges		Underway: Land Charges scrutinised at June meeting. A further updating report to come back to the Panel in Nov 2006.	
(6) Local Area Agreements		Panel to monitor Performance Indicators for the Agreements.	
(7) Draft Council Plan 2006-2010		Completed	
(8) Budget Papers		To be reported at the November, January & February meetings. Nov. meeting to consider growth/ savings; Jan. meeting to consider the detailed budget; & Feb. meeting for last comments prior to formal tax setting	
(9) Value for Money Strategy and Data Quarterly Audit	15 August 2006	Report considered by Panel on 15 August 2006	
(11) Salary Underspends/ Staff Vacancies	15 August 2006	Report considered by Panel on 15 August 2006	

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<i>Customer Services and ICT Standing Panel</i>			
(1) Customer Contact Centre		Proposed Progress reports on Customer Services Transformation Programme to every meeting	27 November ,12 December 2006, 7 February, 19 April 2007.
(2) Review of Council's IEG Strategy		Report on IEG6 to be submitted to the Panel in Summer 2006	
(3) Webcasting Project		Initial consideration of scheme on 14 August 2006. Pilot evaluation to 12 December 2006 meeting	
(4) Microsoft Enterprise Agreement Referral		To December 2006 meeting.	
(5) Desktop Strategy		February 2007 meeting – Standardisation and Security arrangements	
(6) New Revenue and Benefits System		Initial Cabinet report considered on 19 August 2006. Report due to December 2006 meeting.	
<i>Task and Finish Panel on Leisure Services</i>			
(1) Future Management of Waltham Abbey Sports Centre	January 2007	Panel visited Waltham Abbey Sports Centre and Swimming Pool on 18 July 2006. Meeting with King Harold High School on 28 September 2006.	28 September 2006 –7.00pm.
(2) Review of Future Management of the Roding Valley Meadows Local Nature Reserve	January 2007	Follow up consultation meeting held on 12 September 2006.	
(3) Review of Arts Development in the District	February – March 2007.		
(4) District Council's Role and involvement in Outdoor and Community Events	February – March 2007.	Visits to North Weald Airfield on 13 August 2006 and Copped Hall Fun Run on 17 September 2006.	

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<i>Town Centre and Car Parks Task and Finish Panel</i>			
(1) Future Development of Town Centres in the District			2 Oct, 17 Oct and 7 Nov 2006.
(2) Role of Car Parks and Parking in general in relation to Town Centres		First meeting to scope review. Panel to consider consultants report on future development of Council owned car parks.	
<i>Crime and Disorder Task and Finish Panel</i>			
Crime and Disorder Act 1998 - Government Review and Recommendations			12 October 2006.
<i>Local Strategic Partnership Task and Finish Panel</i>			
Review of Government Consultation paper 'Local Strategic Partnerships - shaping their future'	May 2007	Chairmen of the various Action Groups to attend next meeting.	27 September, 25 October 2006
<i>Older and Disabled Persons Task and Finish Panel</i>			
Review of Services provided by this Council and associated voluntary agencies to older persons and the disabled.	December/January 2007		2 November 2006

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<i>Traveller Issues Task and Finish Panel – Disbanded on 6 July 2006</i>			
Review of particular unauthorised developments encampments and arrangements for 'tolerated' sites			
Government Guidance and District Local Plan			
Commission for Racial Equality Findings			
Outstanding PWG2 matters			
<i>Overview and Scrutiny Committee</i>			
(1) Scrutiny of London Underground Ltd	Ongoing on six monthly basis.	LUL likely to attend meeting in the new year.	5 October, 9 November, 7 December 2006, 1 February, 8 March, 5 April 2007.
(2) Presentation from the Local Commissioner for Children's and Young Peoples Services.	Ongoing	Presentation considered on 31 August 2006. Agreed that progress reports be given to future meeting to monitor work.	
(2) Scrutiny of Highways Local Service Agreement	TBA		
(3) Scrutiny of organised bodies - PCT			
(4) Scrutiny of Epping Forest College	May 2006	Principal attended May 2006 meeting	
(5) Scrutiny of Essex Police – Merger Proposals	July 2006	Essex Police attended July 2006 meeting	
(6) Scrutiny of Essex Police – Neighbourhood Policing Initiative	TBA		
(6) Draft Council Plan 2006-2010	July 2006	Submitted to July 2006 meeting	

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(7) Scrutiny of Cabinet Forward Plan	August 2006	Considered at 31 August 2006 meeting	